



## Denver Cherry Creek Rotary Foundation

### Funding Guidelines

1. The focus of Denver Cherry Creek Rotary Foundation (DCCRF) is to fund organizations and purposes of the Denver Cherry Creek Rotary Club as well as the objects and purposes of Rotary International.
2. DCCRF provides funding for organizations in which the Denver Cherry Creek Rotary Club can make a difference. The club looks for groups that meet the pressing needs of people in our local and worldwide community, and in which at least a portion of our club members can be personally involved. A group representative may present the purpose and projects of their organization at a regularly Rotary meeting to be considered for funding.
3. DCCRF funds are to be used for operations and projects, not for buildings or capital projects.
4. Funding is available upon approval by both the Denver Cherry Creek Club Board and the Denver Cherry Creek Foundation board. At this time we fund grants up to \$5,000 for any one project in our grant year, which is July 1 – June 30. With compelling reasons, larger grants may be considered.
5. We do not guarantee funding from year to year. A new Grant Request must be filled out each year even if an organization has received grant money from a previous year. It is not our intention to necessarily fund the same project from year to year.
6. If a Grant is approved for your organization, please be aware that a post project report is required for any Grant over \$1,000 and is requested for anything under. The report can be in written form or in the form of a verbal presentation at a weekly breakfast meeting of the membership. This report is due within 6 months of the Grant being paid.
7. Please fill out the attached form in its entirety, if for some reason you cannot, please attach an explanation for question not filled out.



Grant Request for Denver Cherry Creek Rotary Foundation

Please fill out the following for each grant request. Include a cover letter on organization letterhead with detailed information about your grant request.

1. Date: \_\_\_\_\_
2. Name of organization: \_\_\_\_\_
3. Contact Person: \_\_\_\_\_
4. Street Address/City/State: \_\_\_\_\_
5. Phone/Fax/Email: \_\_\_\_\_
6. 501 (c)(3) Status: EIN# \_\_\_\_\_
7. Attach copy of most recent 990:
  - If not available, please explain: \_\_\_\_\_
8. Attach copy of current year and last year budget:
  - If not available, please explain:
9. Attach copy of proposed year budget for which grant is requested:
  - If not available, please explain:
10. Purpose/mission of organization: \_\_\_\_\_
11. Purpose of grant or funding request: \_\_\_\_\_
12. What other organizations (IE: Other Rotary Clubs, United Way, etc...) are you requesting grants for this project from and what amounts are you requesting from them: \_\_\_\_\_
13. Amount requested: \$ \_\_\_\_\_
14. Additional Comments: \_\_\_\_\_
15. Please make check payable to: \_\_\_\_\_

Date approved by Club Board: \_\_\_\_\_ Avenue of Service \_\_\_\_\_

Director's Signature: \_\_\_\_\_

DCCR Foundation Board Action:

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

**Denver Cherry Creek Rotary Club Foundation**

Rotary Club meetings held Tuesday at 7:00am